Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ms. Marciano -- English IV Research Paper and Presentation

General Information

1. **Materials**

 A. Pen

 B. Paper

 C. 3X5 LINED index cards (for source cards)

 D. 4X6 LINED index cards (for note cards)

 E. 9X12 envelope for storage

1. **Requirements**
	* 1. **Paper (much of the research will be done on your time!)**
			1. Length: 4-5 pages (4 whole! Not less!)
			2. 12 point font (Times New Roman) double spaced with 1 inch margins (top, bottom, left, right); follow MLA format
			3. Bibliography cards (source cards): 6 or more
			4. Sources actually USED: at least 4 (no Wikipedia)
			5. Note cards
			6. MLA Parenthetic Documentation throughout (LACK OF DOCUMENTATION WILL RESULT IN FAILURE)
			7. Direct Quotations in the paper (USE CORRECTLY; work into sentence/paragraph; don’t just haphazardly stick in!!)
				1. At least two short quotations (under 4 lines)
				2. At least one long quotation (over 4 lines; max 6 lines)

RESEARCH = DOCUMENTATION

* + 1. **Presentation [Teach us what you’ve learned]**
			1. Length of presentation: 5-8 minutes
			2. Visual aids –(NOT a poster!! – poster can be 2nd visual)
				1. Computer generated photo
				2. 3D visual (doll, diorama, model, objects, etc.)
				3. Interaction with audience (quiz, handout, ask questions, involvement)
			3. Proper speaking skills (loudness, inflection, clarity, formal English, **TALK NOT READ** information) and appropriate body language (stand up straight, no leaning or swaying, good use of hands, eye contact and no gum chewing)
1. **Class procedure in the library/lab: THIS IS A PRIVILEGE and will be revoked if rules are not followed.**
	* 1. Report to computer lab ON TIME.
		2. WORK quietly.
		3. Use time wisely.
		4. Do not encourage misbehavior of any kind.
2. **Items to turn in on final due date (IN ENVELOPE)**
	* 1. Final copy (the following TYPED and CLIPPED together, not stapled)
			1. Thesis statement with OUTLINE
			2. Final paper
			3. Works Cited page (only sources USED on it)
		2. Note cards (ALL)
		3. Source cards (ALL)
		4. Rough drafts (notice the plural!! You should edit more than once! If drafting on computer, print every now and then, and SHOW revision!
		5. COPIES OF ALL INTERNET ARTICLES (highlight used information)
		6. Any handout given (that you don’t want to keep for future use.)

**Important Reminders**

1. Presentation must be done at the assigned time. Ten percentage points will be deducted for each day you are unprepared. ALL PAPERS are due at the beginning of class the first day of presentations. As this is a major assignment, I will accept late papers. However, points will be deducted for papers turned in late (10 percentage points per day). IF you are ABSENT, you must TURN IN THE DAY BEFORE, get someone to bring it in for you, or PROVE that your absence is medical or your paper will be considered LATE.

2. Failure to do a presentation will definitely result in a failing grade and could result in failure of semester. If you fail the second semester, you will jeopardize graduation and may have to take Summer School in order to fulfill the requirements of graduation.

4. DO YOUR OWN WORK!! DO NOT PLAGIARIZE!! Turning in a paper that is not your own will earn a ONE, and you could fail the semester. Be careful: DO NOT PLAGIARIZE!! Changing one or two words, or even rearranging the words of another, does NOT make someone else’s words yours!! I stop reading once the plagiarism is discovered!

5. Put the initial of your first name and your whole last name on the back of ALL cards. This will allow me to get it back to you if you drop a card in the hall or class (Ex. S. Doe). Put your teacher’s last name on the back of each card too, so if you drop them in the hall, another teacher can get them to me.

6. Remember that most of the research should be done AT HOME; if you only research in the time given in school, your project will be inadequate! So, PLAN, PLAN, PLAN extra time around the due dates provided for working at home on your own.

**Research Paper and Presentation Timeline**

General topic November 6 (Th)

1 bibliography card (source card) 1st lib. day November 7 (Fri)

1-3 note cards November 7

2 bibliography cards 2nd lib. day November 12 (Wed)

4-6 note cards November 12

3 bibliography cards 3rd lib. day November13 (Th)

7-9 note cards November 13

6 bibliography cards 4th lib. day November 14 (Fri)

10-12 note cards November 14

9 bibliography cards 5th lib. day November 17 (Mon)

13-16 note cards November 17

up to 9 bibliography cards 6th lib day November 18 (Tues)

up to 16 note cards November 18

Thesis statement and developed outline due November 21 (Fri)

First Draft (in-class editing) due November 24 (Mon)

Second Draft (in-class editing) due December 1(Mon)

Presentation Materials 7th lib day December 3 (Wed)

Presentation Materials 8th lib day December 4 (Thurs)

**Paper and Presentations due Tuesday, December 9**

Presentations to class December 9 – 12

\*Note: Everyone must be ready to present on December 8, 2014, as you do not know who will be called first. IF absent, you must prove it is excused or points will be deducted!

On Your Own Time: Correct changes and REPRINT final copy (may use school computers—do NOT wait until the last minute!)

**Paper (all parts) due Tuesday, December 9, 2014!**

**Presentations begin December 9.**

**EVERYONE should be prepared to present!**